

**PEACE CORPS  
OVERSEAS REQUEST FOR QUOTATION (RFQ) FOR SECURITY UPGRADES AT THE  
PEACE CORPS OFFICE**

**Date:** June 27, 2012

Peace Corps intends to offer a firm-fixed price contract for performing security upgrades at the Peace Corps Nepal office.

Interested vendors should submit a quote for the services as described in this RFQ.

Quotes are due by the following address by 4:00 p.m. on **July 5, 2012**.

To request a site visit, call 9802003118. To request a detailed floor plan and statement of work, send an email with contact information to: [mtamang@peacecorps.gov](mailto:mtamang@peacecorps.gov).

Any questions regarding the RFQ may be addressed to the same person. No phone inquiries will be accepted. Offers received after the closing date will not be accepted.

**Name:** Binaya Shrestha

**Address:** Peace Corps Nepal (c/o US Embassy Kathmandu; Phora Durbar compound)

**Email:** [bshrestha@peacecorps.gov](mailto:bshrestha@peacecorps.gov)

**Telephone:** 9802003112

**A. Price/Period of Performance:**

Period of performance: 8 weeks

Supplier Unit Quotes shall be a Firm Fixed-Price, and inclusive of any administrative or overhead costs.

**B. Statement of Work/Specifications**

Works include upgrading the perimeter fence, upgrading vehicle and pedestrian entrances, replacing exterior doors, window and door grills, and installing window film. For a detailed list of specifications, please send an email request with contact information to [mtamang@peacecorps.gov](mailto:mtamang@peacecorps.gov).

**C. Location of Work**

Peace Corps Office Maharajgunj

**D. Delivery Schedule**

Start of works: August 1, 2012

Completion of works: September 26, 2012

**Delivery Location:**

Peace Corps Office Maharajgunj

**E. Acceptance Criteria**

The quality of estimate preparation (the level of elaboration and comprehensiveness of estimate); the quality of materials offered;

the size of construction team to be involved;  
the possibility of performing work on weekends and after hours;  
cost.

**F. Contract Terms and Conditions**

As stated in the standard Peace Corps Firm Fixed Price Construction contract.

**G. Peace Corps Payment Schedule and Terms**

Supplier will receive payment in approximately 30 days after acceptance and receipt of valid/accurate invoice.

**H. Evaluation Factors:**

Award will be made after consideration of the following factors as marked below:

☒ Price

☒ Delivery Timeframe

☐ Payment Terms

☒ Warranties

☒ Past Performance/Reference Checks

☒ Other (The quality of estimate preparation (the level of elaboration and comprehensiveness of estimate; the quality of materials offered; the size of construction team to be involved; the possibility of performing work on weekends and after hours; cost)

Award may be made to other than the low priced quote. The award will be made to the total quote that offers the best value in accordance with the above evaluation factors.

**I. Instructions to Vendors:**

- a. Please read RFQ in its entirety including factors that will be considered in making award.
- b. Provide a detailed estimate by due date.
- c. The quoted terms and prices cannot be increased at a later time.